



# Authority to accept direct debits

## FOR NEW AUTHORITY OR CHANGE IN BANK ACCOUNT

(does not operate as an assignment or agreement)

### RNZCGP customer details

Member name:  College ID:

Address:  Phone:

Direct debit authority for: ☐ Membership **AND/OR** ☐ Learning fees (please tick one or both boxes)

### Bank account details

Account holder's name:

Bank name:

Branch:

Town/city:

Account number:

Bank

Branch

Account number

Suffix

Authorisation code

**0100506**

Payment options  
(please tick)

☐ Monthly

☐ Annually

### Information to appear on my/our bank statement:

Payer particulars:

R N Z C G P

Payer code:

C O L L E G E I D

Payer reference:

M E M B E R S H I P / G P E P

We authorise you until further notice in writing to debit my/our account with you in all amounts which The Royal New Zealand College of General Practitioners (hereinafter referred to as the initiator), the registered initiator of the above Authorisation Code, may initiate by direct debit. I/we acknowledge that the bank accepts this authority on the conditions listed on page 2.

Authorised signature(s):

Date:

Please see page 2 for the 'Conditions of this authority to accept direct debits.'

### FOR BANK USE ONLY

Approved

Date received

Received by

Checked by

Bank Stamp

## CONDITIONS OF THIS AUTHORITY TO ACCEPT DIRECT DEBITS

### 1. The Initiator:

- (a) has agreed to give written advance notice of the net amount of each direct debit and the due date of debiting **at least 10 calendar days before** the date the direct debit will be initiated. The advance notice will include the following message: "Unless advice to the contrary is received from you by [date], the amount of \$. . . . . will be directly debited to your Bank account on [initiating date]."
- (b) may, upon the relationship which gave rise to the Authority being terminated, give notice to the bank that no further Direct Debits are to be initiated under the Authority. Upon receipt of such notice the bank may terminate this Authority as to future payments by notice in writing to us.
- (c) may, upon receiving an 'authority transfer form' (dated after the day of this authority) signed by us and addressed to a Bank to which I/we have transferred my/our bank account, initiate Direct Debits in reliance of that transfer form and this Authority for the account identified in the Authority transfer form.

### 2. The Customer may:

- (a) at any time, terminate this Authority as to future payments by giving written notice of termination to the bank and to the Initiator.
- (b) stop payment of any Direct Debit to be initiated under this Authority by the Initiator by giving written notice to the Bank *prior* to the Direct Debit being paid by the Bank.

### 3. The Customer acknowledges that:

- (a) this Authority will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy, or other revocation of this Authority until actual notice of such event is received by the Bank.
- (b) in any event this Authority is subject to any arrangement now or hereafter existing between me/us and the bank in relation to my/our account.
- (c) any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with the Authority. Any other disputes lie between me/us and the Initiator.
- (d) where the Bank has used reasonable care and skill in acting in accordance with this authority, the Bank accepts no responsibility or liability in respect of:
  - > for the accuracy of information about payments on Bank Statements
  - > any variations between notices given by the Initiator and the amounts of direct debits.
- (e) the Bank is not responsible for, or under any liability in respect of the Initiator's failure to give written advance notice correctly nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies with me/us and the Initiator.

### 4. The Bank may:

- (a) in its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other Authority, Cheque or Draft properly executed by me/us given to or drawn on the Bank.
- (b) at any time terminate this Authority as to future payments by notice in writing to me/us.
- (c) charge its current fees for this service in force from time to time.
- (d) upon receipt of an 'authority to transfer form' signed by me/us from a Bank to which my/our account has been transferred, transfer to that bank this Authority to Accept Direct Debits.

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Please return the signed form to RNZCGP, PO Box 10440, Wellington 6140  
or email to [creditcontrol@rnzcgp.org.nz](mailto:creditcontrol@rnzcgp.org.nz)